



Effective Presentation Skills

Training Calendar

Date	Training Time	Location
26 August 2019	2 Days	Bilginç IT Academy
28 October 2019	2 Days	Bilginç IT Academy

Training Details

Training Time	:	2 Days
Capacity	:	12
Prerequisites	:	There are no prerequisites for this course.

About Training

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Having a structured framework and the right skill set will give you the self-assurance and security to deliver effective presentations that convince and compel your audience.

Communicaid's Effective Presentation Skills is a highly practical course that will enable you to develop core presentation skills and give you the opportunity to practise these skills in a safe and friendly environment. Take an Effective Presentation Skills course with Communicaid, one of the world's leading providers of Effective Presentation Skills training courses.

What You'll Learn

- A Communicaid Effective Presentation Skills course will provide you with:
- The confidence to deliver effective presentations
- Strategies for managing nerves
- A clear framework for structuring a presentation

- Methods for highlighting and emphasising key messages
- The skills to use and control your voice more effectively when giving presentations
- Practical techniques to interpret and engage your audience

Who Should Attend

- Are new to delivering formal presentations
- Would like to overcome your anxiety about presenting to groups
- Take part in client presentations and meetings

Outline

- Preparing your presentation
- Selecting and using the right visual aids
- Managing nerves and anxiety
- Using your voice: projection, intonation, emphasis and pacing
- Non-verbal communication
- Structuring and signposting your presentation
- Demonstrating passion and enthusiasm
- Fielding questions